

**Recap of February 12, 2004, Meeting
Information Service Policy Committee
1:00pm Room 106 County/City Building**

Attendees:

Dave Kroeker, Don Herz, Randy Ober, Doug Thomas, Ray Stevens

Administrative:

UPS Failure;

A battery shorting out was the cause of our UPS failure during last weeks surge. At this point we are waiting for 29 new batteries to be delivered. We have had problems 15 times and the UPS has failed twice, (both time due to a battery shorting out). The cost of the new batteries is \$6,800 and we are going to start using a three-year replacement plan. The electricity that comes into the building actual goes into the UPS and all of our equipment is plugged into the UPS so it is constantly running off of electricity "cleaned up" by the UPS. The electricity coming out of the UPS is three looms in front of the LES electricity. The equipment is not running off the battery as such, the UPS does however deliver cleaned up" electricity. The batteries are wet cell and resemble a car battery. The UPS is load tested every six months and two of the batteries were replaced in August. They do not want you to mix old and new batteries so we are going to replace all of the batteries every three years.

Budget Distribution;

The City budget is out. Doug's goal is to get the County Budget out by the end of next week.

I.S. Remodeling;

Vince is trying to set up a pre-bidders meeting for next Wednesday. The contractor did not want to start the remodeling until he had the overhead lighting in stock. Evidently, the lights must have come in since Vince is ready to do the preconstruction meeting.

Konica Printers;

Doug sat in on the PC meeting yesterday and we seem to be having ongoing problems with the Konica printers. The man who was at ABS (Mr Sheets), that was knowledgeable about the Konica printers is gone and the person who has taken his place is not very knowledgeable about these printers. Doug has asked the pc staff to compile a list of their problems. We are having to do service calls on them and it is supposed to be all part of ABS's thing since they are supposed to support them all. There are about 80-90 installed now. Doug is going to set up a meeting with Vince and involve a couple of the pc support people to discuss how improvements can be made.

County Purchase Policy;

Yesterday Gwen sent Doug and Ken a proposed County purchasing policy. He has not had a chance to look at this yet. Dave said that she is trying to add PDA's and notebooks to the list of covered items. She wants justification for wireless access for the PDA's because they found the County was paying for time that was not being used. Doug would like her to consider language such as: "Technology devices, examples would be PDA's" and leave some flexibility for any new devices that might come along. That way the policy would not require modification every time a new type of device comes out.

Interlocal Language GAIC;

When Dave Johnson left he was working with Joel Pedersen in the City Attorney's Office regarding some clarifying language on the Interlocal agreement for GAIC. This clarification

was in regards to the rotating members and a recommendation about including language that clearly states that they have to be a City or County employee since there are already provisions for citizen members. This issue was not resolved before Dave left and Doug inquired as to whether we should bring this up to Dave's replacement to see if we can get the issues resolved. Doug asked Dave Kroeker to mention this to Gwen.

Fiber Projects:

Trabert/Mental Health/Health/F Street Rec Center Fiber;

Yesterday afternoon, Doug did receive a copy of Alltel's proposed contract for Trabert. Joel and the Alltel attorney have been going back and forth on this contract for sometime now. From what Doug sees, it looks fine and Doug has passed that along to Steve. Hopefully, this project will be completed in the near future. The cost will be split between the City, Alltel and ABC Electric. It will cost \$18,000 each.

Station 14 Fiber;

Due to the weather this project has been put on hold. LES is supposed to get back with us when work can proceed.

West Campus Fiber;

Due to the weather this project has been put on hold. We have the fiber pulled in through District Energy and into K Street which is active now. We still have the multimode that runs through the Hall of Justice, down 10th street to K and west on K across and once it is on the corner by K street, part of it goes south to the old Election building, the Police Garage and StarTran and part of it goes into the K Street Plant. We need to pull all of this back from the Hall of Justice and into K street and then K street is the hub to support the other three sites. This is where we found the damaged box, which has not been dug up yet, in addition we will have to clean up all of the pull boxes between the Hall of Justice and K Street. Once the weather is consistently in the upper 20's to 30's, we can begin work on this project again.

Applications Development:

Legal Case Management;

We have received all the changes to the requirements document from the County Attorney. The requirements document does now include a public access to court schedule component.

County Web Activities;

There have been a couple of meetings with County Agencies regarding the web site. Gwen organized most of the meetings and it is Doug's understanding that most of the issues have been resolved.

EMS Pro/Road Runner;

The Road Runner connection that we are testing at Fire Station 5 seems to be going well. The connection is very stable and the response time is much better. Going from the 56k line to Road Runner is going to save them about \$70 per location per month plus they will have much better response times.

Jury Management;

This program is pretty much completed at this point.

State Elections System;

We have received a copy of the RFP and have chosen not to respond to it. We had talked about trying to model our system into a statewide system. The State received a five million-dollar grant from the Federal Government and based on the RFP, it will take this much money to develop the system they want in the time-line that is established in the RFP.

The State does not want to add additional staff. They want all the hardware in, all the software in and all the support. They want a prototype ready in three months. This is all part of a federal mandate that you have one statewide voting system. Dave Shively wanted to be on the selection committee and he could not be on the selection committee until we said that we were not going to bid on the project. Each state is developing their own system. There is not a federal system but the federal government has mandated that each state have one statewide system.

Health/CMHC;

We are getting involved with the Health Department on their contract with CMHC. We are involved in the weekly conference calls with the vendor now and working with Kathy, Julie and Trudy. The time-lines keep getting pushed back. The Health Department is giving them every opportunity to deliver on this \$350,000 contract.

County PeopleSoft;

Dave is aware of the Justice Department's preliminary ruling and they are supposed to have a final ruling by March 2nd. It sounds like they very rarely override their original ruling and if Oracle fights that it could be two years before you know. Dave read one article that said Oracle is not concerned about their annual sales they are concerned about getting the money paid in maintenance fees. If they want the money, they are also going to have to maintain the systems. Oracle upped the price they are willing to pay from \$19 to \$26 per share. Dave thinks we need to get going. Dave wants to take it to the Board and get things going. If something would happen, their back up would probably be AMS. Dave will go to the Board and talk about it next week and find out what the Board's reaction is. Randy should probably be ready to put a bid for equipment out in March.

Mental Health System Delay (for one year);

Jim has closed this project. He completed the RFP and now they have to see if the funding will be there. Dean stopped and talked with Dave this morning and he said that he was going to contact Jim and see what it would do to delay this for one year. Dean said that he does need some new PC's. Dave's thinking is that whatever they do, they will need some new computers. Jim has been concerned about the commitment of the staff with regards to putting a new system out there. Doug feels that a one year delay is probably a good idea in light of the other projects on the table and the obvious budget ramifications.

Disaster Recovery:

Cherry Creek Facility "Class Room C";

Dave Drevo started putting electricity into the closet in Class Room "C" at Cherry Creek. This is where our equipment will be should something happen to our facility. Dave Drevo should be done with this early next week. We are also doing a floor layout so we know where our equipment will go in the room and when this is complete we will have Dave construct all of the electrical lines so they will be appropriate for the locations of the specific pieces of hardware. Our next deal is to get a new equipment replacement contract. Currently, we are with Mainline Information Systems and we have not bid this contract out for some time, so we are going to rebid it in the near future. This contract covers all of the equipment in the computer room.

Mainframe/OASIS

Once OASIS is gone, the only remaining programs on the mainframe will generally be small applications and payroll. Some of the remaining programs may have to be rewritten in the future to run on a different platform because it will not be cost effective to keep them on the mainframe. There may be an interim step where we run a smaller Intel "mainframe" to save costs. This is a fairly new technology, only about two years old. The Assessor is planning on doing the 2005 property revaluations on OASIS. The County Assessor is anxious to get started on the new system. The new system may change some of their staff. The bad side is the Treasurer's side is not even running yet and Terry Adams is significantly less anxious to get started. The way we break down our tax entities creates a unique situation here. The OASIS data contains 29 million records and they are concerned about the size of this file.

233 Generator;

We are working with an engineer on the generator in our building. We are including Doug Ahlberg needs in these plans.

Follow-Up Last Month:

Palm Pilots;

Ray received the email from Doug. The list that Doug gave Ray only contained the palms that were purchased and set up in our office. Ray and Gwen are working on a policy for cell phone and palm pilots.

Cedars Northbridge Facility;

The County Board approved this and we are waiting for rooftop penetration to move forward with this project.

Cell phones;

Don said cell phones are a struggle on the City side. The City asks people to reimburse for personal use but then the City is cashing checks for \$.25 and he is thinking that maybe there should be a limit before they reimburse the City. There are some people who carry two cell phones. Some companies like Duncan pay for plans where whole departments share so many minutes a month and as long as the minutes are below their limit they do not worry about. Ray suggested that maybe the City or County buy cell phones for people they think need one but the individuals have to pay for their own plan. Some people would probably tell them not to buy a phone. The County has 139 cell phones. With the current Alltel plan we pay \$.07 per minute.

Next Meeting:

March 11, 2004